



Kia Ora
And welcome to Taipa Area School

BOARD OF TRUSTEES MEETING
14 April 2020

| Present: | | | |
|----------------|-------------------|---------------|----------------------|
| Sarah Russell | Elected member | Doreen Bailey | Principal |
| Stephen Tansey | Elected member | Karena Hita | Elected member |
| Michael Erihe | Elected member | Lisa Baker | Staff Representative |
| Lisa Jurlina | Minutes Secretary | | |

Meeting opened: 6.07pm

Venue: ONLINE - google meet

Closed at 6.52 pm

Does anyone want to voice a conflict of interest to anything on the agenda?

AGENDA:

- 1.Previous minutes – Motion to accept as correct
- 2.Matters Arising :
 - Outward Correspondence
- 3.Correspondence In
- 4.Principals report
- 5.Financial Report – Education Services Expenditure Report to be read and discussed

- 1. MOTION: That the board accepts the minutes of the meeting dated 10 MARCH 2020
As a true and correct record

All _____ moved the above
_____ seconded

ANY MATTERS ARISING FROM PREVIOUS MINUTES:

Steve Tansy bought up minutes from previous meeting were noted as March not February, Lisa J to ammend

Doreen commented that the TE Tai Tokerau festival had now been cancelled

OUTWARDS CORRESPONDENCE / MATTERS ARISING

Board Secretary would like to advise following correspondence was sent from matters arising during the previous board meeting.

| Date | To | Re |
|------------|------------|-----------------------|
| 11/3/2020q | C McDonald | EOTC |
| 12/3/2020 | C Hudson | Thank you |
| 13/3/2020 | M Grbich | Thank you |
| 16/3/2020 | D Walsh | EOTC |
| 16/3/2020 | MOE | Invite to BOT meeting |

Lisa B _____ moved that we accept the above
Doreen B _____ seconded

ANY MATTERS ARISING FROM OUTWARD CORRESPONDENCE

Steve Tansy noted invite to ministry to address meeting will be postponed

Lisa J advised no correspondence of any kind had come in from them, she will contact them when lockdown over.

INWARD CORRESPONDENCE:

Inward Correspondence - moved - seconded

| Date | From | Re |
|----------|-----------------|---------------------------------------|
| March | IMOKO | Rheumatic fever update,READ ONLY |
| March | Justine Lapper | Project input - water tank, READ ONLY |
| 12 March | R Rush | Security - Property folder,READ ONLY |
| 9 March | NZSTA | Voting to Board - READ ONLY |
| 12 March | R Rush | Star course MOU - READ ONLY |
| 18 March | ANZ | Statement - READ ONLY |
| 19 March | NZ fire service | Thank you - READ ONLY |
| April | Doreen B | Principals report |

moved that we accept inward correspondence

seconded

TOPIC:Various agenda items, read only

Discussion from Various Items:

IMOKO letter - all read

Project input: 2 water tanks have been funded by MOE as a backup for future droughts.

\$200,000 from Ministry, Brent Stephens MOE very keen on a cover being put over the netball courts. Doreen: don't want to rush into this until Science block has been cleared as a safe building. Any alterations to Science block will affect netball courts. Also looking at Quad concrete. Quad is the heart of the school and the surface is worn, uneven, cracked and broken in places. Drought has not helped, made things worse. Last quote was to raise the level of it - \$174,000. Doreen would like to hold off on any decisions for now. Sarah: do we have a deadline regarding the use of the extra funding. Doreen: Yes, originally had to be all used within 24 months but she thinks this will change now due to the pandemic.

Security: All read

NZSTAR Voting:Doreen recommended Lorraine Kerr - current president, has met her on several occasions and seems to be very good at her job. Lisa B and Karena agreed. No one else had met or knew any other of the candidates for president or working committee. Sarah: Do we have to vote for both, can we just vote for President? General consensus is that you can just vote for president. All board members vote for Lorraine Kerr, Steve Tansy to follow up on paperwork

STAR course: all read

ANZ statement: all read, Lisa B advised it would automatically roll over.

Fire Service: thank you for allowing D Hailstone to attend course, all read

MOTION: That the above items be accepted as read,
_____ moved
_____ second

ACTIONS: Voting to NZSTA
WHO: Steve Tansy

TOPIC: Principals Report

Discussion:

Learning online due to Pandemic: MOE asked for information on who among the student body has devices-who needs hard copies of curriculum, both in English and Maori.

Doreen and Carol Hudson (librarian) were then given permission from the MOE to enter the school site and remove school chromebooks (35 in total) so they could be distributed to students - with priority going to Y11, 12, 13. Doreen is aware that a lot of students are not at their usual address for the lockdown but SLT have done their best to get the devices to where they are needed. MOE has not as yet asked how many students have / have no access to the internet **General discussion** on this point, internet very slow, some providers giving free internet others not so some households will run out of data and be unable to access learning

Google sites for teachers up and running - please go to the website and have a look. Staff are meeting frequently thru goole meets and also with their classes/whanau classes. Doreen has asked that if students are not on the internet that teachers make all effort to get in contact to check on their wellbeing.

Doreen has been in touch with all of the staff and they all seem to be in good spirits. A lot of concerns over slow internet and lack of data for themselves and students.

Doreen estimates that at least 25 staff are considered high risk health wise. They individually have health issues or live with someone with serious health problems. This and the continuing drought are an ongoing concern.

Kidscan sent through an order of 40 food parcels which we had delivered to deserving whanau. Some orders had easter eggs, some whanau said there was so much in the parcel they passed some of it on. Whanau were very grateful. Karena asked if we were likely to receive any more, Doreen said not certain, but will ask. **General discussion** re help for the vulnerable, meeting felt like there are alot of community groups that have more to give at this time but are not being accessed for various reasons. Lisa J suggested a post on facebook asking for community input as to those needing help - Doreen/Lisa to action.

Whare hui could not go ahead but will be actioned as soon as possible. Building and grounds continuing to deteriorate

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| <p>Principals appraisal has not been received yet</p> <p>New policy reviews are up to be looked at, Doreen will send everybody a link.</p> <p>Kahui Ako - Duel leads appointed, Tracey Ashby Principal of Ngataki and Te Hapua, and Ben Hancock, Deputy Principal of Kaitaia College</p> |
| <p>MOTION:That the Principals report be accepted</p> <p>Doreen B moved</p> <p>_____seconded</p> |
| <p>ACTIONS:</p> <p>WHO:</p> |

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| <p>TOPIC:Financial Report</p> |
| <p>Discussion:120 Chromebook leases due to be renewed. Option is to purchase old ones at \$50 each or send back and pay \$57 per to the company for any damages. Lisa B recommends purchase cost approx \$6,000, would rather pay to have than pay to send back! With new ones coming in and the ones the school owns that would mean roughly a chromebook per student. Lisa also recommends that the books be placed with a teacher full time so they can monitor damages.</p> <p>Decision: Tentative yes, get all chromebooks in look at how worn they are and make final decisions. All present agree</p> <p>120 new chromebooks have yet to be set up by New Era.</p> |
| <p>ACTIONS:To collect and evaluate old lease chromebooks as soon as possible</p> <p>WHO:Lisa B</p> |

Karena: Good to see all teachers links on new website
Steve: well done on first online meeting

MEETING CLOSED 6.52

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Signed by Chairperson 2020